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**NC Community College System (NCCCS) and
 NC Independent Colleges and Universities (NCICU)
 Independent Transfer Advisory Committee (ITAC) Meeting
 June 23, 2009**

The committee met on June 23, 2009 at 10:00 a.m. via conference call with Dennis King presiding.

Members Present: Jasmine Brown, Deborah King, Dennis King, Bill McConnell (sitting in for Robert Hopkins) Johnnie Simpson, Elizabeth Spragins and Richard Swanson

Others: Jennifer Frazelle (NCCCS)

Welcome and Introductions

Dennis King opened the meeting and welcomed Jasmine Brown to the committee. All members introduced themselves.

Course Information Items – Revised Transfer Courses

The following transfer courses have been revised by the Curriculum Review Committee (CRC) at NCCCS and were presented to the ITAC for information with revisions noted:

*Effective Term – Fall 2008 [2008*03] – CRC revised 09/12/07*

BIO 240 Waste Management

Prerequisites: ~~BIO 110 or BIO 111~~ BIO 110 Principles of Biology or BIO 111 General Biology I or BIO 140 Environmental Biology/BIO 140A Environmental Biology Lab

*Effective Term – Fall 2009 [2009*03] – CRC revised 09/23/08*

COM 130 Nonverbal Communication

Prerequisites: ~~COM 120~~ COM 110 Intro to Communication or COM 120 Intro Interpersonal Com

*Effective Term—Spring 2009 [2009*01] – CRC revised 3/27/08*

COM 140 Intro Intercultural Com

This course was previously classified as a general education/communication course for Associate in Applied Science (AAS), Diploma and Certificate programs. The CRC added the classification of general education for humanities/fine arts for AAS, diploma and Certificate programs. This will not affect how the course is currently classified for college transfer. It will remain as a pre-major/elective course under the CAA and ICAA.

*Effective Term – Spring 2010 [2010*01] – CRC 03/26/09*

COM 150 Intro. to Mass Comm.

Corequisites: ENG 112, ENG 113 or ENG 114 None

*Effective Term – Spring 2008 [2008*01] – CRC revised 03/21/07*

DRA 143 Costume Design

Prerequisites: DRA 140 Stagecraft I None

*Effective Term- Fall 2009 [2009*03] – CRC 09/23/08*

EDU 216 Foundations of Education

Hours: ~~3 class; 2 lab; 4 credit~~ 4 class; 0 lab; 4 credit

Prerequisites: (ENG 090 Comp Strategies and RED 090 Improved College Reading) or ENG 095 Reading and Comp Strategies

Description: This course introduces the American educational system and the teaching profession. Topics include historical and philosophical foundations of education, contemporary educational, structural, legal, and financial issues, ~~PRAXIS I preparation and observation and participation experiences~~ PRAXIS I preparation and observation and participation experiences in public school classrooms. Upon completion, students should be able to relate classroom observations to the roles of teachers and schools and the process of teacher education.

*Effective Term- Fall 2009 [2009*03] – CRC 09/23/08*

EDU 221 Children with Exceptional

Prerequisites: EDU 144 and EDU 145 or PSY 244 and PSY 245

(ENG 090 Comp Strategies and RED 090 Improved College Reading) or ENG 095 Reading and Comp Strategies and (EDU 144 Child Development I and EDU 145 Child Development II) or (PSY 244 Child Development I and PSY 245 Child Development II)

Description: This course, ~~based on the foundation of typical development,~~ working with children with exceptionalities, their families, support services, inclusive/diverse settings, and educational/family plans based on the foundations of child development. Emphasis is placed on the characteristics of exceptionalities, observation and assessment of children, and strategies for adapting the learning environment, and identification of community resources. Upon completion, students should be able to recognize ~~atypical development~~ diverse abilities, make appropriate referrals describe the referral process, collaborate and depict collaboration with families and professionals to plan/implement, and evaluate inclusion strategies promote best practice.

*Effective Term – Spring 2008[2008*01]-CRC Revised 03/21/07*

PHI 250 Philosophy of Science

Prerequisites: ~~ENG 111 and MAT 161~~ ENG 111 Expository Writing and MAT 161 College Algebra or MAT 171 Precalculus Algebra or MAT 175 Precalculus

Information Items – Revised Pre-Majors, Pre-Major Template and Archived Pre-Majors The following items were presented to the ITAC for information:

Information Item I – Revised Pre-Major

Associate in Arts/Middle Grades Education (A1011A)

HIS 236 NC History was previously listed as a course in the general education core of the Associate in Arts/Middle Grades Education (A1011A) pre-major as an oversight. HIS 236 is not classified as acceptable for general education. The Transfer Advisory Committee (TAC) revised the pre-major to remove HIS 236 from the pre-major on 6/10/08. The State Board of Community Colleges approved this revision on 8/15/08.

Information Item II – Revised Pre-Major Template

The pre-major template has been revised to reflect the following:

Under the Comprehensive Articulation Agreement and the Independent Comprehensive Articulation Agreement, this template has been developed by university and community college faculty as a blueprint for guiding community colleges in developing programs for students who intend to major in _____. Students who successfully complete this course of study and who meet the requirements for admission to the senior institution are ~~may be~~ eligible to apply for admission to the major with junior standing. (See Attachment I)

Information Item III - Archived Pre-Majors

The following Pre-Majors have been archived due to creation of separate pre-majors in these content areas:

- Associate in Arts/Elementary Education, Middle Grades Education and Special Education (A1010P)
- Middle Grades Education and Special Education (A1010S)

The TAC approved archiving the pre-majors on 11/30/07.

Action Items – New Course Requests – Please note ITAC action from this meeting is listed beside Course Action Item and a record of the formal motions by committee members is provided on page 6.

Course Action Item I – (Approved by ITAC)

ACA 122 College Transfer Success (1 SHC)

ACA 122 was approved as an addition to the Combined Course Library (CCL) by the CRC on 9/21/07 and was accompanied by a request from Durham Technical Community College to add the course to the college transfer list with a **pre-major/elective** status. The course was approved for the Comprehensive Articulation Agreement (CAA) by the TAC on 9/26/07.

Course Action Item II – (Approved by ITAC)

ANT 240A Archaeology Field Lab (2 SHC)

ANT 240A was approved as an addition to the CCL by the CRC on 9/23/08, and was accompanied by a request from Craven Community College to add the course to the college transfer list with a **general education (social/behavioral sciences)** classification. The course was approved for the CAA by the TAC on 12/04/08.

Course Action Item III – (Approved by ITAC)

ANT 245 World Prehistory (3 SHC)

NCCCS and UNC anthropology faculty met on 2/23/07 to develop a new pre-major in anthropology. The anthropology faculty committee developed ANT 245 and requested that ANT 245 be added to the college transfer course list with a **pre-major/elective** classification. The course was approved for the CAA by the TAC on 5/23/07.

Course Action Item IV- (Approved by ITAC)

ARA 111 Elementary Arabic I (3 SHC)

ARA 112 Elementary Arabic II (3 SHC)

ARA 211 Intermediate Arabic I (3 SHC)

ARA 212 Intermediate Arabic II (3 SHC)

ARA 111, ARA 112, ARA 211 and ARA 212 were approved as additions to the CCL by the CRC on 9/23/08, and were accompanied by a request from Durham Technical Community College to add the courses to the college transfer list with a **general education (humanities/fine arts)** classification. The courses were approved for the CAA by the TAC on 12/14/08.

Course Action Item V – (Approved by ITAC)

ARA 181 Arabic Lab I (1 SHC)

ARA 182 Arabic Lab II (1 SHC)

ARA 181 and ARA 182 were approved as additions to the CCL by the CRC on 9/23/08, and were accompanied by a request from Durham Technical Community College to add the courses to the college transfer list with a **pre-major/elective** classification. The courses were approved for the CAA by the TAC on 12/04/08.

Course Action Item VI – (ITAC Approved Pending Approval by TAC)

ART 118 Art by Women (3 SHC)

ART 118 was approved as an addition to the CCL by the CRC on 3/26/09, and was accompanied by a request from Fayetteville Technical Community College to add the course to the college transfer list with a **general education (humanities/fine arts)** classification. The course is pending review by the TAC for CAA.

Course Action Item VII – (Approved by ITAC with stated notation)

The first bullet under the “Other Required Hours” section of the Associate in Arts/Special Education (A1010S) pre-major states:

At certain UNC institutions, EDU 216 and EDU 221 may fulfill major requirements; at a majority of institutions the courses will transfer only as free electives. Students should check with the university for the local transfer policy regarding EDU 216 and EDU 221.

However, EDU 216 was listed on the transfer course list; EDU 221 was not. On 5/23/07, the TAC added EDU 221 to the transfer list with the same special notation (*Pre-major credit at select institutions only) as EDU 116. It was requested that the ITAC consider the same addition.

Course Action Item VIII – (Approved by ITAC)
GIS 111 Introduction to GIS (3 SHC)

NCCCS and UNC geography faculty met on 2/23/07 at the request of the TAC to develop a new pre-major in geography. The geography faculty committee requested that GIS 111 be added to the college transfer course list with a **pre-major/elective** classification. The course was approved for the CAA by the TAC on 5/23/07.

Course Action Item IX – (Approved by ITAC)
HUM 180 Internat Cultural Explor (3 SHC)

HUM 180 was approved as an addition to the CCL by the CRC on 9/23/08, and was accompanied by a request from Pitt Community College to add the course to the college transfer list with a **pre-major/elective** classification. The course was approved for the CAA by the TAC on 12/04/08.

Course Action Item X – (Disapproved by ITAC)
LEX 110 Intro to Paralegal Study (2 SHC)

Cape Fear Community College requested that LEX 110 be added to the college transfer course list with a **pre-major/elective** classification. The TAC disapproved the request for the CAA on 5/23/07.

Course Action Item XI - (Disapproved by ITAC)
LEX 120 Legal Research/Writing I (2 SHC)

Cape Fear Community College requested that LEX 120 be added to the college transfer course list with a **pre-major/elective** classification. The TAC disapproved the request for the CAA on 5/23/07.

Course Action Item XII – (Approved Pending Approval by TAC)
PED 219 Disc Golf (1 SHC)

PED 219 was approved as an addition to the CCL by the CRC on 3/26/09, and was accompanied by a request from Haywood Community College to add the course to the college transfer list with a **pre-major/elective** classification. The course is pending review by the TAC for CAA.

Course Action Item XIII – (Approved by ITAC)
PSY 215 Positive Psychology (3 SHC)

PSY 215 was approved as an addition to the CCL by the CRC on 9/12/07, and was accompanied by a request from Southwestern Community College to add the course to the college transfer list with a **pre-major/elective** classification. The course was approved for the CAA by the TAC on 11/30/07.

Course Action Item XIV – (Approved by ITAC)
SOC 245 Drugs and Society (3 SHC)

SOC 245 was approved as an addition to the CCL by the CRC on 9/23/08, and was accompanied by a request from Rowan-Cabarrus Community College to add the course to the college transfer list with a **pre-major/elective** classification. The course was approved for the CAA by the TAC on 12/04/08.

Course Action Item XV- (Approved by ITAC)

CHI 111 Elementary Chinese I (3 SHC)
CHI 112 Elementary Chinese II (3 SHC)
CHI 211 Intermediate Chinese I (3 SHC)
CHI 212 Intermediate Chinese II (3 SHC)

CHI 111, CHI 112, CHI 211 and CHI 212 were approved as additions to the CCL by the CRC on 9/12/07 and were accompanied by a request from Davidson County Community College to add the courses to the **general education (humanities)** courses. The courses were approved for the CAA by the TAC on 11/30/07.

Action Item XVI – (Approved by ITAC)

CHI 181 Chinese Lab I (1 SHC)
CHI 182 Chinese Lab II (1 SHC)
JPN 181 Japanese Lab I (1 SHC)
JPN 182 Japanese Lab II (1 SHC)

CHI 181, CHI 182, JPN 181 and JPN 182 were approved as additions to the CCL by the CRC on 9/12/07 and were accompanied by a request from Davidson County Community College to add the courses to the college transfer list with a **pre-major/elective** classification. The courses were approved for the CAA by the TAC on 11/30/07.

Formal Motions for Course Action

Johnnie Simpson motioned to approve Action Item I (ACA 122). Deborah King seconded the motion. The motion was approved by all.

Rick Swanson motioned to disapprove Action Items X (LEX 110) and XI (LEX 120). Deborah King seconded the motion. The motion was approved by all.

Bill McConnell motioned to approve Items VI (ART 118) and XII (PED 219) pending approval of the Transfer Advisory Committee. Johnnie Simpson seconded the motion. The motion was approved by all.

Rick Swanson motioned to approve the remaining course action items (Item II, III, IV, V, VII, VIII, IX, XIII, XIV, XV and XVI). Johnnie Simpson seconded the motion. The motion was approved by all.

Action Items – New and Revised Pre-majors, and Addition to Language of Agreement

Action Item I – New Pre-Major – Associate in Arts/Anthropology (A1010X)

(Approved by ITAC)

On February 23, 2007, a committee comprised of anthropology faculty from the NC Community College System (NCCCS) and the University of North Carolina (UNC) met to discuss ways to improve articulation in the anthropology discipline area. This committee requested the addition of a new Associate in Arts pre-major titled Anthropology.

The new pre-major was approved by the TAC on 2/23/07. It was then approved by the State Board of Community Colleges on 05/18/07 and the Board of Governors on 6/08/07.

It was requested that the ITAC review and approve the new Anthropology pre-major.

Bill McConnell motioned to approve Action Item I (new pre-major in Anthropology). Rick Swanson seconded the motion. The motion was approved by all.

Action Item II – New Pre-Major – Associate in Arts/Geography (A1010Y)

(Approved by ITAC)

On February 23, 2007, a committee comprised of geography faculty from the NC Community College System (NCCCS) and the University of North Carolina (UNC) met to discuss ways to improve articulation in the geography discipline area. This committee requested the addition of a new Associate in Arts pre-major titled Geography.

The new pre-major was approved by TAC on 2/23/07. It was then approved by the State Board of Community Colleges on 5/18/07 and the Board of Governors on 6/08/07.

It was requested that the ITAC review and approve the new Geography pre-major.

Johnnie Simpson motioned to approve Action Item II (new pre-major in Geography). Jasmine Brown seconded the motion. The motion was approved by all.

Action Item III – Revised Pre-Major – Associate in Arts/Elementary Education

(A1010R)(Approved by ITAC)

College of The Albemarle is seeking approval to revise the Elementary Education (A1010R) Associate in Arts Pre-Major curriculum standard. The proposed revision includes:

Addition of the choice of the *AST 111 Descriptive Astronomy* and *AST 111A Descriptive Astronomy Lab* course combination to the general education (natural sciences) core selections

The Transfer Advisory Committee approved the revision on 9/26/ 07.

The State Board of Community Colleges approved the revision on 1/18/08.

Johnnie Simpson motioned to approve the revision. Deborah King seconded the motion. The motion was approved by all.

**Action Item IV - Revised Pre-Major-Associate in Fine Arts/Art (A1020A)
(Approved by ITAC)**

Southeastern Community College is seeking approval to revise the Associate in Fine Arts/Art (A1020A) Pre-Major curriculum standard. The proposed revision includes addition of the choice of the following course to the elective area of the standard:

ART 244 Watercolor

The Transfer Advisory Committee reviewed and approved the proposed revision on 2/27/09. The State Board of Community Colleges approved the addition on 5/15/09.

Rick Swanson motioned to approve the revision. Johnnie Simpson seconded the motion. The motion was approved by all.

Action Item V - Addition to the Language of the Independent Comprehensive Articulation Agreement (ICAA)

The following language was added to the Comprehensive Articulation Agreement by the Transfer Advisory Committee on 11/30/07 to further clarify the intent of the CAA regarding individual transfer courses.

Since the CAA was first established, the state of North Carolina has encouraged high school students to maximize their time by taking college coursework under initiatives including, but not limited to Huskins courses; Dual Enrollment; Learn and Earn high schools; and Learn and Earn Online. The CAA policies extend to high school students taking college coursework through the NC Community College System and/or the constituent institutions of the University of North Carolina.

It was requested that similar language be considered by the ITAC for the ICAA.

Deborah King motioned to approve the additional language. Jasmine Brown seconded the motion. The motion was approved by all.

Item VI – Addition to the Language of the Independent Comprehensive Articulation Agreement (ICAA)

The following language was added to the Comprehensive Articulation Agreement by the Transfer Advisory Committee on 2/23/07:

Only one course of credit (MAT 271 for four credit hours) may be awarded for the AP Calculus AB exam with a score of three, four, or five; two courses of credit (MAT 271 and 272 for eight credit hours) may be awarded for the AP Calculus BC exam with a score of three, four, or five.

It was requested that similar language be considered by the ITAC for the ICAA.

Rick Swanson motioned to approve the additional language. Deborah King seconded the motion. The motion was approved by all.

Item VII – Addition to the Language of the Independent Comprehensive Articulation Agreement (ICAA)

A transfer student was denied provisions of the CAA because the student had a “D” in one course that he later repeated and made a “C” or better. The student made a “C” or better in the remainder of his courses and had a total of 67 semester hours of credit, thus had earned 64 semester hours of credit in approved transfer courses and had an overall GPA of at least 2.0 on a 4.0 scale.

On 9/26/07, the TAC added the following statement to the CAA to prevent denial of CAA provisions for similar scenarios:

CAA courses taken beyond the 64 semester hours of credit in which the student received less than a “C” will not negate the provisions of the CAA.

It was requested that similar language be considered by the ITAC for the ICAA.

Johnnie Simpson motioned to approve the additional language. Deborah King seconded the motion. The motion was approved by all.

Item VIII – Addition to the Language of the Independent Comprehensive Articulation Agreement (ICAA)

To clarify the intent of the CAA, the TAC approved the addition of the following language to the CAA on 9/26/07:

*Transfer of courses on a course-by-course basis
Upon admission to another public two-year institution or to a public university, a community college student who was enrolled in a community college course and who satisfactorily completed the course with a grade of "C" or better in the courses that are designated for college transfer will receive credit for those courses. The receiving institution will determine whether the course will count as general education, major, or elective credit.*

It was requested that similar language be considered by the ITAC for the ICAA.

Deborah King motioned to approve the additional language. Jasmine Brown seconded the motion. The motion was approved by all.

General Education Core

It was noted that the following statement was included in the CAA, but was not included in the ICAA:

Certification of completion of the general education core for non-graduates is the responsibility of the community college at which the core is completed.

Rick Swanson motioned to add the statement to the ICAA. Johnnie Simpson seconded the motion. The motion was approved by all.

General Education Core (CAA and ICAA)

There was discussion concerning the general education core as defined by the CAA and the general education core as defined by the ICAA. The following statement was suggested to capture the objective of the ITAC:

It is the sense of the ITAC that our objective is to always keep the general education core parallel in both the ICAA and CAA and we as the committee will do what is necessary to ensure this objective.

Johnnie Simpson motioned to approve the statement. Deborah King seconded the motion. The motion was approved by all.

Community College Transcripts

It was noted that current community college transcripts contain the following statements:

The courses with a single asterisk are CAA courses.

The courses with double asterisks are UNC core hour courses.

Jennifer Frazelle requested feedback from the ITAC concerning the transcript needs for North Carolina Independent Colleges and Universities so that the information could be relayed to the Combined Course Library Project Team. The ITAC affirmed its desire that the CAA and ICAA transfer course lists and general education core parallel each other. Therefore it was decided that the transcript sentences should be revised to indicate acceptance by both agreements.

Course Revision and Approval Procedure

It was further decided that the TAC and ITAC would schedule meetings closely together so that the course list, the agreements and the pre-majors decisions are made in a parallel manner. Johnnie Simpson requested that this information be placed on the next TAC meeting agenda.

Next Meeting

Dennis King and Robert Hopkins will determine the location, date and time for the next meeting and will notify committee members. The meeting adjourned at noon.